



**REGISTRATION FORM FOR ACTIVITIES**

*To be completed for all children and young people attending a church-related group or activity (essential for both one-off and regular events – if for an ongoing group to be reviewed/updated annually)*

**Activity** .....

**Family contact details:**

Child's full name: .....

Date of birth: .....

Full name of parent / guardian:.....

Relationship to child: .....

Home address: .....

.....

Home tel no: .....

Parent/Guardian mobile: .....

Parent/Guardian email: .....

Family doctor: .....Tel no: .....

**About your child:**

Does your child have any food allergies? (please specify) .....

.....

Does your child have any medical conditions? (please specify) .....

.....

Is s/he on any medication? (please specify) .....

.....

Does s/he have any special needs? (please specify) .....

.....

Is there anything else you would like us to know about your child? .....

.....



**Emergency contact details for parents/guardians:**

Contact tel. no. during group or activity time .....

Contact name for an alternative adult in case of emergencies: .....

Tel no: ..... Relationship to child .....

**Arrangements for collection** (please delete as appropriate)

My child will be brought and collected from the group by parent / guardian **YES / NO**

If **NO** please provide details of the adult to whom you have given responsibility:

S/he will be collected by .....

Relationship to child .....

Name of anyone **NOT** allowed to collect my child .....

Relationship to child .....

*For children over 11 years:*

My child has permission to travel to and from the group without me **Yes / No**

**Declaration regarding photographs / videos:** the Vicar on behalf of St James' Church requests permission to take and use images of children attending groups/activities for illustrative documentary & promotional use. Images will only be taken by persons holding the permission of the Vicar & will be stored as per Data Protection Act 1998. Your child's names and any other identifying information will NOT be disclosed unless specific request made & your permission granted.

[St James' Church & Diocesan websites & social media accounts are open to public viewing]

**Please read carefully and delete as appropriate\***

**I do / do not\*** give permission for my child to be included in photographs or videos that may be taken by an authorised church worker during services or children's and youth activities

**I do / do not\*** give permission for any images of my child to be used in printed or online promotional publicity including church magazine, church or diocesan website and/or Facebook, newspaper articles etc.

**Signed (parent/guardian)\*\*** .....

Date: .....

**\*\*Only a person with parental responsibility can sign the consent form**

**This does not include a child-minder or foster carer**

All our Ministers & leaders holding responsibility for children's/youth activities hold clear DBS Certificates

St James' Church Safeguarding Policies can be viewed at : <http://www.stjameswestend.org.uk>

Printed copies can also be viewed on the Church or Hall noticeboards

The Ministry Team & PCC consider the safeguarding of children & young persons of utmost importance & follow Winchester Diocese Safeguarding Recommendations: <http://www.winchester.anglican.org/wp-content/uploads/2016/04/CHILD-PROTECTION-MANUAL-2016.pdf>