



REGISTRATION FORM FOR ACTIVITIES

To be completed for all children and young people attending a church-related group or activity (essential for both one-off and regular events – if for an ongoing group to be reviewed/updated annually)

Activity

Family contact details:

Child's full name:

Date of birth:

Full name of parent / guardian:.....

Relationship to child:

Home address:

.....

Home tel no:

Parent/Guardian mobile:

Parent/Guardian email:

Family doctor:Tel no:

About your child:

Does your child have any food allergies? (please specify)

.....

Does your child have any medical conditions? (please specify)

.....

Is s/he on any medication? (please specify)

.....

Does s/he have any special needs? (please specify)

.....

Is there anything else you would like us to know about your child?

.....



Emergency contact details for parents/guardians:

Contact tel. no. during group or activity time

Contact name for an alternative adult in case of emergencies:

Tel no: Relationship to child

Arrangements for collection (please delete as appropriate)

My child will be brought and collected from the group by parent / guardian **YES / NO**

If **NO** please provide details of the adult to whom you have given responsibility:

S/he will be collected by

Relationship to child

Name of anyone **NOT** allowed to collect my child

Relationship to child

For children over 11 years:

My child has permission to travel to and from the group without me **Yes / No**

Declaration regarding photographs / videos: the Trustees on behalf of St James' Church request permission to take and use images of children attending groups/activities for illustrative documentary & promotional use. Images will only be taken by persons holding the permission of the Vicar & will be stored as per Data Protection Act 1998. Your child's names and any other identifying information will NOT be disclosed unless specific request made & your permission granted.

[St James' Church & Diocesan websites & social media accounts are open to public viewing]

Please read carefully and delete as appropriate*

I do / do not* give permission for my child to be included in photographs or videos that may be taken by an authorised church worker during services or children's and youth activities

I do / do not* give permission for any images of my child to be used in printed or online promotional publicity including church magazine, church or diocesan website and/or Facebook, newspaper articles etc.

Signed (parent/guardian)**

Date:

****Only a person with parental responsibility can sign the consent form**

This does not include a child-minder or foster carer

All our Ministers & leaders holding responsibility for children's/youth activities hold clear DBS Certificates

St James' Church Safeguarding Policies: <http://www.stjameswestend.org.uk/Safeguarding.html>

Printed copies can also be viewed on the Church or Hall noticeboards

The Ministry Team & PCC consider the safeguarding of children & young persons of utmost importance & follow Church of England & Winchester Diocese Safeguarding Recommendations:

<https://www.churchofengland.org/sites/default/files/2017-12/PromotingSaferChurchWeb.pdf>